



Wednesday 6th September 2017

Dear parents/guardians

Re: Collective Information Sheets 2017-2018

Please return to the following attached forms:

1. Data Collection Sheet
2. Computer/Internet Acceptable Use Policy
3. Photography and Use of Images Consent Form
4. Parental Consent - Regular out of School Activities/Visits
5. Home/School Agreement
6. Privacy Notice - Data Protection Act 1998

Please return all forms to your child's form tutor or the school office by Friday 8th September 2017. However, if internet/computer agreement forms are not signed and agreed by both the parent and student access from the schools internet network will be inactive.

Also attached is the Fair Processing Notice from the Data Protection Act, please detach and keep for your information only.

If you have any comments or queries about this matter please do not hesitate to contact the school office on the contact details below.

Yours sincerely

Judith Schafer
Executive Headteacher