



20th March 2018

Dear parents and carers

Earlier this year our Year 11 students took part in a week-long intensive IT programme [completing the coursework section of] the qualification, EDCL Level 2 in IT Application Skills. This is a very useful IT qualification to produce for potential employers in the future.

During this week Year 11 worked extremely hard and were exemplary throughout, both in terms of effort, attainment and attitude.

The exams to complete this course will take place on Friday 23rd and Tuesday 27th March at 9am and will run for the majority of the day. It is vital that your child attends school on these days as there will **not** be another opportunity to sit these exams.

If you have any questions or queries about these exams, please do not hesitate to contact me. Thank you for your support with this qualification.

Yours faithfully

A handwritten signature in black ink, appearing to read "D. Gee".

Mr D Gee
Deputy Head